


How to Register For Classes

- Log into LoLA
- Locate **Self Service Banner** Block
- Select **Personal Information**
- Locate **Academic Links** Block
- Select **Registration**
- Select **Register for Classes**
- Select **Term** in the Search by Term Field
- **Locate or Add Courses you would like to register for:**
 - You have **three options** to locate/add course(s): (on phone you will need to select panels in lower left hand corner to see options - this will show you the option to Find Classes to see the other options select menu )
 - Find Classes
 - Enter the information for the course(s) you want to register in.
 - Find the section you want to register in.
 - Click the **ADD** button to add to the summary section.
 - Once all courses are entered, click the **Submit** button in the Summary Section in the lower right hand side of the screen
 - If all registration requirements are met, the status of the course will change from “Pending” to “Registered”. If there is an issue with requirements, the status will be “Error Preventing Registration”. See [Registration Errors](#) for information on these errors.
 - Enter CRNs
 - Enter **CRN**
 - Click **Add to Summary**
 - Click **Add Another CRN**, if applicable
 - Once all CRNs are entered, click the **Submit** button in the Summary Section in the lower right hand side of the screen



- If all registration requirements are met, the status of the course will change from “Pending” to “Registered”. If there is an issue with requirements, the status will be “Error Preventing Registration”.